

**INVITATION FOR BIDS (IFB)  
SOLICITATION NO. O-285-00  
SALE OF DEPRECIATED/SURPLUS VEHICLES  
CHATTANOOGA HOUSING AUTHORITY**

The Chattanooga Housing Authority (CHA) hereby requests bids for the “Sale of Depreciated/Surplus Vehicles” as listed in Attachment A. CHA has established a **Minimum Bid Value** for each vehicle.

Bids shall be received until **4:00 p.m. EST on Thursday, February 25, 2010 at:**

ATTN: Procurement Department  
Chattanooga Housing Authority  
801 N. Holtzclaw Avenue  
Chattanooga, TN 37404

at which time they will be opened and publicly read aloud. Bid documents must be submitted in a sealed envelope and plainly marked “Bid Documents, Sale of Depreciated/Surplus Vehicles, Solicitation #O-285-00, Due: February 25, 2010, 4:00 p.m.”

The vehicles are being sold “As Is-Where Is” and will be made available for inspection. Contact Andrew Lawrence at (423) 752-4867 or Debbie Chadwick at 752-4192. Bid documents may be obtained from CHA’s Procurement Department or from CHA’s website.

No bid may be withdrawn for a period of sixty (60) days from the above-stated bid date. CHA reserves the right to reject any and all bids or to waive any informalities in the bidding. **Vehicle(s) must be paid for in full by certified bank check and removed from the premises within ten (10) business days after notification of Acceptance of Bid.**

Potential bidders who receive this IFB and do not wish to submit a bid are requested to send a written statement to CHA (by fax, mail, or e-mail to [dchadwick@chahousing.org](mailto:dchadwick@chahousing.org)) stating “NO BID” on or before the date and time set forth for the receipt of bids.

For additional information contact Debbie Chadwick at (423) 752-4192. The hearing impaired number for the Chattanooga Housing Authority is 752-4830. Fax Number: 752-4178. CHA Website: [www.chahousing.org](http://www.chahousing.org).

Date: February 14, 2010

**END OF SECTION**

**ATTACHMENT A**

<b>MAKE</b>	<b>MODEL</b>	<b>YEAR</b>	<b>VIN #</b>	<b>MILEAGE</b>	<b>MINIMUM BID</b>
Chevrolet	Impala	2004	2G1WF52E349178763	116,857	\$3,600
Chevrolet	Impala	2002	2G1WF52E029356089	104,923	\$2,500
Chevrolet	Cavalier	2000	1G1JC5243Y7436443	72,967	\$1,560
Saturn	SW2	2000	1G8ZN827XYZ183118	59,913	\$2,700
Ford	Crown Vic	1997	2FALP71W2VX209890	76,230	\$1,800
Ford	Crown Vic	1997	2FALP71W4VX209891	73,739	\$1,700
Jeep	Cherokee	1995	1J4FJ27S5SL553670	87,152	\$1,700

## **BID FORMS**

Enclosed are copies of approved Bid Forms for your use in submitting your bid. The following checklist is included to aid you in preparing your submittal to help ensure that your bid is complete.

1. Bid Form (Price Sheet and Instructions to Bidders)
2. Contract
3. Noncollusion Affidavit
4. Corporate Certificate
5. Partnership Certificate
6. Certificate Regarding Debarment and Suspension

**BID FORM FOR SALE OF DEPRECIATED/SURPLUS VEHICLES  
SOLICITATION NO. O-285-00**

To: Chattanooga Housing Authority  
801 N. Holtzclaw Avenue  
Chattanooga, Tennessee 37404

- The undersigned, having familiarized himself/herself with the Contract Documents (which include Invitation for Bids, the Bid Form (Price Sheet and Instructions to Bidders), form of Contract (or Agreement), Noncollusion Affidavit, Addenda (if any), and other documentation as prepared or requested by the Chattanooga Housing Authority, hereby agrees and contracts to purchase and remove **ALL** equipment listed herein in accordance with all Contract documents for the **Sale of Depreciated/Surplus Vehicles, Invitation for Bids, Solicitation No. O-285-00. BIDDERS MAY BID ON ONE OR MORE VEHICLES. EACH VEHICLE MUST HAVE A SEPARATE BID.**

MAKE	MODEL	YEAR	VIN #	BID PRICE
Chevrolet	Impala	2004	2G1WF52E349178763	
Chevrolet	Impala	2002	2G1WF52E029356089	
Chevrolet	Cavalier	2000	1G1JC5243Y7436443	
Saturn	SW2	2000	1G8ZN827XYZ183118	
Ford	Crown Vic	1997	2FALP71W2VX209890	
Ford	Crown Vic	1997	2FALP71W4VX209891	
Jeep	Cherokee	1995	1J4FJ27S5SL553670	

2. **BID TOTAL** \$ \_\_\_\_\_

- In submitting this bid, the Bidder understands that the right is reserved by the Awarding Authority to reject any and all Bids. If written notice of the acceptance of this Bid is mailed, telegraphed or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form.

The undersigned further offers and agrees that if this Bid be accepted within sixty (60) calendar days from the date of opening, to remove ALL equipment/appliances from the Chattanooga Housing Authority premises within ten (10) business days after receipt of Notice to Proceed. All items **MUST** be removed according to this timeframe as the building is scheduled for immediate renovation.

- Attached hereto is an affidavit in proof that the undersigned has not colluded with any person in respect to this Bid or any other Bid for the Contract for which this Bid is submitted.

Date	Signature of Bidder
Company Name	Printed/Typed Name of Bidder
Street Address	Title of Bidder
City, State, Zip Code	Telephone Number

**ACCEPTANCE OF BID**

**THE FOREGOING BID IS HEREBY ACCEPTED FOR THE VEHICLE(S) MARKED BELOW WITH AN "X" AND YOU ARE HEREBY AUTHORIZED TO PROCEED WITH THE PURCHASE AND REMOVAL.**

MAKE	MODEL	YEAR	VIN #	BID PRICE
Chevrolet	Impala	2004	2G1WF52E349178763	
Chevrolet	Impala	2002	2G1WF52E029356089	
Chevrolet	Cavalier	2000	1G1JC5243Y7436443	
Saturn	SW2	2000	1G8ZN827XYZ183118	
Ford	Crown Vic	1997	2FALP71W2VX209890	
Ford	Crown Vic	1997	2FALP71W4VX209891	
Jeep	Cherokee	1995	1J4FJ27S5SL553670	

**ACCEPTED BID TOTAL** \$ \_\_\_\_\_

**CHATTANOOGA HOUSING AUTHORITY**

Date \_\_\_\_\_ By \_\_\_\_\_  
Elizabeth F. McCright  
Executive Director

**CONTRACT NO. 080-285-00**

**SALE OF DEPRECIATED/SURPLUS VEHICLES**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the Chattanooga Housing Authority, hereinafter called the “**Owner,**” and \_\_\_\_\_, a business organized and existing under the laws of the State of \_\_\_\_\_, hereafter call the “**Contractor,**”

**WITNESSETH** that the **Contractor** and **Owner** for the consideration stated herein mutually agree as follows:

**ARTICLE 1. Statement of Work.** The Contractor hereby agrees and contracts to purchase and removed **ALL** equipment marked below with an “**X**” in accordance with all contract documents for the **CONTRACT FOR THE SALE OF DEPRECIATED/SURPLUS VEHICLES – SOLICITATION NO. O-285-00.**

<b>MAKE</b>	<b>MODEL</b>	<b>YEAR</b>	<b>VIN #</b>	<b>BID PRICE</b>
Chevrolet	Impala	2004	2G1WF52E349178763	
Chevrolet	Impala	2002	2G1WF52E029356089	
Chevrolet	Cavalier	2000	1G1JC5243Y7436443	
Saturn	SW2	2000	1G8ZN827XYZ183118	
Ford	Crown Vic	1997	2FALP71W2VX209890	
Ford	Crown Vic	1997	2FALP71W4VX209891	
Jeep	Cherokee	1995	1J4FJ27S5SL553670	

**ARTICLE 2. The Contract Price.** The Contractor will pay the Owner the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

**ARTICLE 3. Contract.** The executed documents shall consist of the following:

- A. This Agreement
- B. Invitation for Bids
- C. Addenda (if any)
- D. Bid Form (Price Sheet and Instructions to Bidders)
- E. Signed Copy of Bid Documents

**THIS AGREEMENT**, together with the other documents enumerated in this **ARTICLE 3**, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, form the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any other component part of this Contract, the provision of the component part first enumerated in this **ARTICLE 3** shall govern, except as otherwise specifically stated.

**IN WITNESS WHEREOF**, the parties hereto have caused this **Agreement** to be executed in three (3) original copies on the day and year first above written.

**WITNESS:**

\_\_\_\_\_

**CHATTANOOGA HOUSING AUTHORITY**  
**Owner**

**BY:**

\_\_\_\_\_  
**Elizabeth F. McCright**  
**Contracting Officer**

**WITNESS:**

\_\_\_\_\_

\_\_\_\_\_  
**Company Name**

**BY:**

\_\_\_\_\_  
**Name:**  
**Title:**

**NONCOLLUSION AFFIDAVIT OF PRIME BIDDER**

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, deposes and says that:

(1) He is \_\_\_\_\_  
*(Owner, Partner, Officer, Representative of agent)*

of \_\_\_\_\_, the bidder that has submitted the attached bid;

(2) He is fully informed respecting the preparation and content of the attached bid and of all pertinent circumstances respecting such bid;

(3) Such bid is genuine and is not a collusive or sham bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with other bidders, firm, or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with other bidder, firm or person to fix the price or prices in the attached bid, or of any other bidder, or to fix by overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Chattanooga Housing Authority or any person interested in the proposed contract; and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by a collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) \_\_\_\_\_

(Title) \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(Notary) \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**CORPORATE CERTIFICATION**

I, \_\_\_\_\_ certify that I am the \_\_\_\_\_  
of the Corporation named as Contractor herein, that \_\_\_\_\_,  
who signed this Agreement on behalf of the Contractor, was then \_\_\_\_\_  
of said corporation; that said Agreement was duly signed for and in behalf of said corporation by  
authority of its governing body, and is within the scope of its corporate powers.

\_\_\_\_\_  
*(Corporation)*

\_\_\_\_\_  
*(Officer)*

\_\_\_\_\_  
*(Date)*

***(Corporate Seal)***

**PARTNERSHIP CERTIFICATE**

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared \_\_\_\_\_, known to me to be the person who executed the above instrument, who, being by me first duly sworn, did depose and say that he is a general partner in the firm of \_\_\_\_\_ and that said firm consists of himself and \_\_\_\_\_

\_\_\_\_\_ and that he executed the foregoing instrument on behalf of said firm for the uses and purposes stated therein, and that no one except the above named members of the firm have any financial interest whatsoever in said proposed contract.

\_\_\_\_\_  
*(Partner)*

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
*(Notary Public)*

(SEAL)

My Commission Expires: \_\_\_\_\_

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

(b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted nor otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) have not within a 3-year period preceding this application or proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

The applicant agrees that by submitting this proposal, it will include without modification the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," i.e., with subcontractors in all lower tier covered transactions and in all solicitations for lower tier covered transactions in accordance with 4 CFR Part 76.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

COMPANY: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

*(Authorized Official)*

NAME/TITLE: \_\_\_\_\_

*(Please Print)*